

General Requirements for Superstructure Works and Structural (Alterations and Additions) Works (Miscellaneous)

Under regulation 10 of the Building (Administration) Regulations, **one** copy of detailed method statement including the design, drawings and installation procedures for the temporary support works for the construction of the [please refer to approval letter for details e.g. transfer plate / vehicular bridge and footbridge/space frame/post-tensioned prestressed girders/ temporary support works with height exceeding 10m.] duly signed by the Registered Structural Engineer (RSE) should be submitted to this department for record one week prior to erection of the temporary support works.

2. Upon submission of the Form [please refer to approval letter for details e.g. BA13/BA14], you as the RSE of the works is required to submit confirmation to the Buildings Department to declare the specific type(s) [please refer to approval letter for details] of [please refer to approval letter for details e.g. concrete admixture/fire protection materials/fire-stop materials for curtain wall/mechanical couplers/structural fixing/structural sealant/stainless steel spider bracket/composite slab with profile sheeting] has/have been used in accordance with the approved plan. Relevant information such as product name, name of manufacturer & place of manufacturing (city and country), material category, application, compliance testing standard, name of the laboratory accreditation body, name of laboratory or assessing organisation, test report number, date of test or assessment report, validity data, and any special remark on approval, etc. shall be submitted to cater for Central Data Bank uploading.

3. Under item 6 in section 17(1) of the Buildings Ordinance (BO), you are required to submit further structural appraisal report showing the condition of the affected existing reinforced concrete members supporting the proposed works and verifying the in-situ concrete strength of these members.

4. Consent to the commencement and carrying out of the alteration and addition works now approved will not be given until the report specified in paragraph **3** has been submitted and found satisfactory. Section 16(3)(ba) of the BO refers.